

## Annexure 1: Format for Expression of Interest

|                               |  |
|-------------------------------|--|
| Interested name of the work : |  |
|-------------------------------|--|

### I. Management Competence

- a. Provide the name, qualifications and relevant experiences of the lead firm's/ consultant bidder's director or manager who will assume overall responsibility for the firm's, association's or joint venture's team coordination, management and output.
- b. If you are proposing an association, or a joint venture, outline proposed management coordination of the arrangement, including the role of each firm/consultant bidder.
- c. Provide detailed organizational set up and human resources management plan of your firm to ensure quality and performance over the life of this assignment.

### II. Technical Competence

With reference to the attached project sheets, and in the context of the advertised work, summarize the relevant technical qualifications of your firm/association/joint venture. (The short-listing will be done based on the experience of working with activities similar to the consultancy and number of works executed in the last 14 years)

### III. Geographical Competence (*only applicable to assigned work 1, 2 and 5 of the advertisement*)

Outline the Country/regional experience of the firm/ association/ joint venture (Elaborate your experiences in the related field)

## **Annexure 2: Applicants Information**

(In case of the association or joint venture of two or more firms to be filled separately for each constituent member)

1. Name of Consultant bidder/Firm:
2. Type of Constitution: (Partnership/Pvt. Ltd/ Public Ltd/ Public Sector/ Joint Venture/Others)
3. Date of Incorporation/Commencement of Business (Please specify):
4. Place of Incorporation (If applicable):
5. Details of Services Provided:
6. Registered Office/Place of Business (If applicable):
7. Telephone No; Fax No; E-Mail Address:
8. Name of Authorized Contact Person/Designation/ Address/ Telephone:
9. Consultant's Organization:
10. Consultant's Experience (Attach CV):

### **Annexure 3: Project Sheets**

Please indicate reference projects that the applicant feels are most relevant to demonstrate the technical qualification and geographical experiences (indicate at least 2 reference projects from the past 14 years that the applicant feels relevant). All reference projects must be supported by certification from Client as a legal proof of participation.

Project 1 of .....

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|---|--|
| Project Name:   |  |
| Name of Client:   |  |
| Contact Address and Telephone No of Client:                       |  |
| Country:  |  |
| Value of Services:  |  |
| Length of Consultancy Assignment:                                 |  |
| Start date (dd/mm/yy):  |  |
| Completion date (dd/mm/yy):                                       |  |
| Name of Associate Firms (if any):                                 |  |
| Detailed narrative description of the project                     |  |
| Detailed description of the actual services provided by your firm |  |